

**GOLF COURSE ADVISORY COMMITTEE  
MINUTES OF MEETING  
September 19, 2022**

**1. Call to Order & Attendance**

Meeting was called to order at 5:30 pm by Greg Fair

Eddie Martinez		Kevin Ross	<i>present</i>
Greg Fair	<i>present</i>	Sheri Sheppard	
Jane Arnett	<i>present</i>	Matt Jones	<i>present</i>
David L. Lock	<i>present</i>	Richard Flores	<i>present</i>
Ronald Schielke		Robert Basford	
Ceri Davies	<i>present</i>	Maria Thorne	<i>present</i>

**2. Approval of the 7-11-22 and 9-12-22 meeting minutes**

Motion was made to approve minutes and Joint Council meeting by Jane and was seconded by David.

**3. Citizen Comments**

None

**4. Items for individual consideration**

**a. Old business**

None

**b. Clubhouse – Matt**

Matt stated that there was not anything new to add since the previous week's presentation about the clubhouse during the council meeting.

Greg said that he was glad to see that the city council preferred option A, but some committee members expressed concern about not having been asked about the layout and amenities. Matt explained that the floorplan is not locked in, but the amount of square footage is and that he had designed the layout of the office complex and pro shop to best serve operational needs.

The kitchen, bar, and grill were discussed. Committee members were in favor of the covered outdoor area. The plan is for non-golfing residents to be able to use the clubhouse and to have easy access to the bar and grill. Matt talked about possibly having a concessioner to run the kitchen.

Greg asked about the cost of the renovation of the current building and the connection to the new building. The cost is approximately 2 million and is included in plan A. The total amount that they are looking at is about 8 million but Matt stated that the fire system was forgotten from the plan. He said that there were contingencies and there may be things that we can save money on. Now there is only 1 unisex room, locker room but no showers, men's locker room is slightly bigger than ladies.

The hitting bays will not be very large, but the area would be open and would not be very expensive to install. They would provide a good return on investment within a few years. Matt said that the bays could also be used for meetings.

Committee members requested that they get an opportunity to review the final plans before they are submitted to council for a vote. Matt said that he would get with Robert and as soon as they have something substantial to present, and he will call a special meeting for the committee members to attend before things go to council.

Greg asked what the next step is and Matt said that they need construction cost and plans for bids. The architect may have cost by November. Once plans and bid are approved, construction could start in March or April.

Jane talked about staging for tournaments, and also the need to make the design flow so that people know where the pro shop is.

Committee members requested larger color printouts of the design and Matt said he would talk to Robert next Monday about getting committee members together

## **5. Staff briefings**

### **a. Golf Course Operations Report – Matt Jones**

The Pro shop has 10 more days before the budget year is over, but they are already going to be over 2.2 million.

Greg asked if the golf course was going to make a profit and Matt talked about how the golf course is an enterprise fund with earnings going into expenses. He also talked about depreciation, capital improvements, and transparency. The budgeting plan is to not have a transfer in fiscal year 22-23.

Matt said that this was the greatest year ever, and that it could not have happened without the staff - all of them. Matt also talked about some rate increases in the future.

Matt said that some of the capital improvements that they are planning to start on October 1<sup>st</sup> are tree trimming and removal, drainage control, lake, cart path, and fairway improvements, aerifying, fountain on #6, and reworking lake at 14. The additional nets were also approved.

The junior programs were great all summer and the junior weekend school is back. Matt also talked about TIPS - teenager instruction program series, which includes instruction, real range time and real lessons for 13-17 year olds. The junior camps are only up to 12 years old, so TIPS is something for the 13 year olds and older.

Matt mentioned that Jennifer has been very busy booking lots of tournaments. He also mentioned that they are going to a new Golf Now system next week. The new system will include 6 new iPads, and everyone is looking forward to improvements.

Parking lot lighting and security cameras were brought up. There will be lights on the new clubhouse but the rest will have to be addressed and done in phases. There have been many break-ins in vehicles. Thieves are looking for guns.

### **b. Golf Course Maintenance Report – Richard Flores**

Richard talked about how the weather has been very hot and dry. They lost one water well and the greens got a little behind. They have been watering and

fertilizing and they need to make sure that the roots establish before winter. They got the new Vertiquake aerator. The machine is faster, and better. You can't tell that the fairways have been aerated.

Richard said that in November they will start the pre-emergent program and will spray every 2 months. They will target the Poana germination dates to control it. They will also shorten the fertilizing windows up. They will start mowing a little higher to promote root growth.

Richard said that there will be 3 new employees starting and that players will start seeing more detail work like edging of cart paths and sprinkler heads. The crew will be able to get a lot of things done and players will start seeing a lot of changes.

Richard will also call the contractor to come level some sprinkler heads because they are below the ideal level.

Jane commented that she has been playing this golf course for a long time and that the fairways have never looked this good

Committee members whose terms were up were re-appointed at the council meeting. Members all agreed that they want Greg and Ron to stay on as chair and co-chair until the end of their terms.

Greg asked about a committee member who was missing too many meetings. Maria said that she would consult with the City Secretary about proper procedures.

Greg asked how memberships are going and Matt said that there is a lot of interest and that all groups are doing well, particularly the ladies and senior golf groups. Youth memberships are also doing very well with about 25 or 30 really young members.

**6. Future agenda items request**

**7. Next Meeting Date:**

November 14<sup>th</sup> at 5:30 pm

**8. Adjournment**

Motion made to adjourn meeting was made by Jane and was seconded by David at 6:38pm.